

**ASSOCIATION OF JEWISH LIBRARIES  
CONVENTION PROCEEDINGS COMMITTEE**

February 2008

Dear AJL Convention Speaker:

Please share your June 2008 AJL Convention presentation with those unable to attend your session at convention. It will be published in the *Proceedings of the 43rd Annual Convention of Association of Jewish Libraries – Cleveland, Ohio, June 22-25, 2008*, on the AJL Website (<http://www.jewishlibraries.org>).

Each published presentation will include your text, and your abstract and bio copied from the convention book. We will publish on the AJL website in PDF (Portable Document Format) to preserve the integrity of your work--i.e. others can save, download, and/or print it but cannot modify it in this format.

In previous years we provided detailed formatting instructions to provide a uniform look in a printed *Proceedings* publication. Now that papers can be accessed individually online, we're relaxing our format requirements—please suit yourself as to font, heading and footnote style, and length (within reason!). On the next pages we're providing a sample to show the previously recommended format, just for your information. The few requests we still must make, along with instructions for getting the paper to us, are outlined below.

**Deadline: Friday, August 22, 2008**

*Procedures*

- 1. Format:** Send us an "electronic" copy (written on a computer and copied to a diskette, OR attached as a file to email, OR copied and pasted into an email message. If you send a diskette, identify software and version.) We will add your abstract and bio to the online version of your paper. We will NOT touch the content. If your paper requires special formatting, also mail a print copy. If you have no access to a computer, mail a print copy -- on 8-1/2 x 11 white plain paper. Please do not fax.
- 2. Hebrew in text** preferably typed, or in easy-to-read print or handwriting.
- 3. Contents/Copyright/Notes:** Must be your original work. Include copyrighted materials only with permission, or cite full references to these materials. For quotations, indicate source and page number. You may indicate your own copyright of your manuscript on the first page, if you wish
- 4. Errors:** No cross-outs, written inserts, etc. We will NOT be editing. Please correct typos, etc. Use Spellcheck! Our disclaimer to publish "as is" will be stated in the Preface.
- 5.** At the end of your paper, feel free to add "For more information, contact . . ." -- for handouts, bibliography, references, illustrations, Web address, etc.
- 6. Graphics, Slides:** Please send all graphics, illustrations, etc. IN A SEPARATE FILE, i.e. not embedded in your text. We will connect them to your text by means of hotlinks, decreasing the download time for your readers.

**7. Delivery: By August 22,** please SEND by e-mail to: Joan Biella (Proceedings Committee Chair): [jbiella@verizon.net](mailto:jbiella@verizon.net) . If sending a print copy is the ONLY option for you, please address it to Joan Biella, 4853 Cordell Ave. #616, Bethesda MD 20814.

**Questions/Extensions?** Contact Joan Biella (Proceedings Committee Chair): 202-707-0982 -  
- fax 202-707-2824 – [jbiella@verizon.net](mailto:jbiella@verizon.net)

THANK YOU VERY MUCH! We really appreciate your participation and cooperation.  
B'Shalom... AJL Proceedings Committee

FYI -- If desired, you may send your paper to AJL Proceedings (a timely "as is" publication) AND ALSO submit it, in more detailed form, to AJL's Judaica Librarianship (a well-researched scholarly refereed publication).

**THIS IS A SAMPLE PAPER FOR AJL PROCEEDINGS.** The formatting is only suggested, not required.

**MITZVAH MALKA: TEACHING MITZVOT  
THROUGH LITERATURE FOR YOUNG CHILDREN**

Lynn Greenberg

One of the most important responsibilities we have as librarians is developing a selection policy for our libraries. It is also one of the most difficult. For Judaica librarians the primary question is -- what makes a book Jewish? . . . [text continues]

As the librarian at Beth Sholom Congregation in Elkins Park, PA, a traditional conservative synagogue, the policy I designed had to meet the curriculum needs of the pre-school, the religious school, kindergarten through 10th grade, as well as serve the interests of the rest of the congregation, and the policy had to answer the question... .

We answered that question based on the following criteria. We would consider material that:

1. Had a Jewish theme, whether or not the author was Jewish (e.g. Schindler's List);
2. Presented a topic of Jewish interest, such as a controversial political issue that affected the Jewish community.
3. Represented Jewish values. This factor was especially important when ... .

**Mitzvah Malka**

In 1997, I was approached by a second grade teacher who had been asked to start a program called "Mitzvah Malka" with the pre-school. The concept was to teach mitzvot to young children through story books. . . .

**Secular Titles**

We then asked the question -- does the book have to look Jewish ... .

[slide presentation]

1. Mitzvah Malka
2. Cover slide: Prayer for the Earth; the Story of Naamah, Noah's Wife by Sandy Eisenberg Sasso (insert publisher, date). This title works better ... .

**Conclusion**

Finally, it is our responsibility to formulate a decisive ... .

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